

**IN THE SUPERIOR COURT OF THE STATE OF ARIZONA  
IN AND FOR THE COUNTY OF MARICOPA**

IN THE MATTER OF THE APPOINTMENT )  
OF CONTRACT COURT INTERPRETERS )  
\_\_\_\_\_ )

ADMINISTRATIVE ORDER  
NO. 2013-118

Whereas, the Superior Court of Arizona in Maricopa County is experiencing an urgent need for qualified English<>Kunama court interpretation, transcription, and translation owing to a demand for interpretation services for Kunama speaking defendants, victims and witnesses, and lack of availability of current contractors; and

Whereas, the existing court interpreter vendors do not have qualified and reliable Kunama language interpreters;

Due to these circumstances and the urgency in providing interpretation, transcription, and translation services to judicial divisions and other vital court programs, it is necessary to temporarily engage the services of qualified providers. This action will avoid delays and continuances of cases requiring English<>Kunama interpretation, transcription, and translation services. Therefore,

**IT IS ORDERED:**

1. Midwest Interpreting/Translation Services (MITS) be able to provide English<>Kunama contract court interpreters and court translators during the period of July 1, 2013 through June 30, 2014.
2. Midwest Interpreting/Translation Services (MITS) be compensated at the rate of \$75.00 per hour for in-person assignments, with a minimum of 8 hours per day. For telephonic interpretation, the rate will be \$45.00 for the first 30 minutes, then \$1.50 per minute thereafter. All travel, lodging, and ground transportation expenses will be borne by the Court. In addition, MITS will receive a per diem of up to \$50.00 per day provided that receipts are submitted with invoice.
3. Midwest Interpreting/Translation Services (MITS) be compensated at the rate of \$75.00 per hour for translation and transcription of documents. MITS will also be compensated for supplies and postage for translation and transcriptions.
4. Midwest Interpreting/Translation Services (MITS) be exempt from providing proof of liability and professional insurance.

5. Midwest Interpretation/Translation Services (MITS) abide by the Code of Ethics and Standards of Conduct for Court Interpreters established by this Court.

Dated this 19th day of June, 2013

/s/ Norman J. Davis

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Norman J. Davis  
Presiding Judge

Original: Clerk of the Superior Court

Copies: Raymond L. Billotte, Judicial Branch Administrator  
Karen Westover, Deputy Court Administrator  
Carol Westwood, Court Interpretation and Translation Services  
Shirley Villabrille, Purchasing Department